

**Sicomac PTO**  
**Meeting Minutes | October 11, 2023**

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**Wednesday, October 11, 2023 at 9:15am held in the Sicomac Multi-Purpose Room**

**Meeting called to order by President Courtney Carrelha**

**Flag salute**

**Attendance:**

PTO Executive Board Members Present: President Courtney Carrelha, Vice President Lauren Westmark-Gonzalez, Fundraising Co-Chairs Alex Bottino & Allison Vartabedian, Secretary Danielle Brick, Treasurer Karen Sagot, Volunteer Co-Coordinator Lindsay Calhoun & Nicole Morin, Principal Mr. Raimo, Teacher Liaison Mrs. Mazie, parents and guardians of Sicomac students.

There were approximately 50 people in attendance.

**Officers' Reports:**

**Welcome and Introduction of PTO Executive Board, Mr. Raimo and Mrs. Mazie**

**Secretary: Danielle Brick**

- Today's meeting minutes will be posted on the PTO website

**Treasurer's Report: Karen Sagot**

- Reviewed current budget (attached on last page below)

**President's Report: Courtney Carrelha**

- One School, One Book kicked off on Monday with a school-wide assembly
  - Thank you to Karen Woessner and Amy Leavy for all your hard work!
  - ***Karen Woessner:*** The children were very excited during the assembly to learn which book they will be reading. We encourage you to follow the calendar and read with your children, or you can show the videos of our faculty reading each chapter (found on the PTO website).
  - There are 2 fundraisers for this program:
    1. Hands Down Cookies frozen cookie dough; sale begins now and ends 10/22. Cookie dough pick-up will be 11/1
    2. Hot "DOG" lunch sale (with chips): 10/30 (order by 10/25)
- Mark your calendars for Sicomac Strut taking place on 11/20; more info to come

**Music Teacher: Mr. Potosnak**

- 5th graders are encouraged to sign up to participate in the musical
- 4th graders have been learning the ukulele

- 3rd graders will soon learn how to play their recorders; please purchase one if you haven't already done so
- 2-3rd graders have been preparing for their holiday show - 12/12 and 12/13
- K-2nd graders are having fun exploring music, dancing and singing
- 1st graders have been practicing for their Autumn Leaf song performance

**1st graders joined the PTO meeting and we were treated to a wonderful performance of their Autumn Leaf song!**

**Classroom Visits: Organized by Mrs. Mazie**

- 2H: Students showed their math skills in Mrs. Harrington's class
- Outdoor Classroom: The PTO and Green Team have been working hard to maintain this beautiful space where students enjoy reading and playing in the fresh air; PTO funds support landscaping and maintenance/beautification projects of this space
- 5C: We had an inside look at a literacy lesson in Mrs. Cordello's class

**Enrichment Experiences: Courtney Carrelha and Rachel Schulties:**

- Rachel Schulties is our chair for Enrichment Experiences
- HealthBarn will be hosting their Try It, You'll Like It assembly on 11/13
- The assembly will feature tasting stations and will teach our children about making healthy food choices in an exciting and engaging way
- Nurse Nancy is working with parents who have children with allergies

**Magma Math Update: Courtney Carrelha**

- Magma Math is a new program our district has adopted
- It uses AI to help students process learning math
- With this hands-on tool, teachers can see every step of a student's thinking process, where a breakdown might occur, and what the student may need more help with
- **Mr. Raimo:** There is a big difference between IXL and Magma Math and we are excited to be using this new tool. With Magma Math, teachers can use AI and tweak the work for their students, providing a deeper opportunity to learn

**Sicomac Directory Update: Courtney Carrelha**

- The new 2023-2024 directory is currently printing; will arrive in the next few weeks
- A huge thank you to our VP Lauren Westmark-Gonzalez for all her hard work!

**Fundraising Chair's Report: Alex Bottino & Allison Vartabedian**

- Harvest Fest is this Friday - please bring cash!
  - Pumpkin auction drop-off will be Thursday and Friday in the main vestibule
- Spirit wear is in! Pickup today after the meeting
  - For those who shipped to home the items should arrive by Thursday
  - The online shop is reopening tonight until 10/22 to purchase any additional items
- Upcoming fundraisers: Spinachio on 10/26 and 3 Chicas on 11/14; mention Sicomac!
- Save the date for Military Bridge for 11/15
- Cards for a Cause sale begins 11/19

### **Volunteer Co-Coordinator's Report: Lindsay Calhoun & Nicole Morin**

- Sicomac Week is 10/31-11/4 and we still have many open spots to fill
- We have created a poster with a QR code for a direct and easy way to signup; please stop by after the meeting to secure your volunteer spot

### **Principal's Report: Mr. Raimo**

- We are all very excited for our One School, One Book: Fenway & Hattie!
- Harvest Fest has been a long standing tradition at Sicomac - please join us
- The 4th graders took a trip to Waterloo Village and had a wonderful time
- Funds from the PTO help to keep costs down for these types of field trips
- We are glad you were able to have a peek inside some of our classrooms
  - At Sicomac we create a collaborative, engaging and safe learning environment where students can feel confident to share their thinking publicly

### **Reminders and Announcements**

October 12: Strategic Planning Session #1 at EMS 7pm

October 13: Harvest Fest 3:30pm

October 16: Staff Sweets for October donated by 2nd grade

October 22: Hand's Down cookie sale ends, pickup 11/1

October 26: Spinachio fundraiser

October 30: Hot dog sale (purchase by 10/25)

October 31: Halloween Parade 2pm on Sicomac field

November 2: Strategic Planning Session #2 at EMS 7pm

November 3: 5th Grade Bingo Night at EMS

November 13 (minimum day): Staff Sweets for November donated by 3rd grade

November 13 (minimum day): HealthBarn Try It, You'll Like It Assembly

November 14 (delayed opening): 3 Chicas fundraiser

November 15: Military Bridge

November 20: Sicomac Strut

**Next Meeting:** December 6th at 7:30pm VIRTUAL (no November meeting)

Meeting adjourned at 11a.m.

Minutes compiled by Danielle Brick, Secretary

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**Sicomac School PTO - September Treasurer's Report**  
**Wednesday, October 11, 2023**

<b>Checking Account</b>	
<b>Register Balance as of 09/01/2023</b>	15,967.95
<b>Cash Receipts:</b>	
5th Grade Bowling	64.84
Bagel Lunch	8,493.31
Directory Ads	2,775.00
Harvest Festival - Pumpkin Sale	14.26
Jersey Mike's Lunch	11,230.81
Membership Dues	2,609.39
Pizza Lunch	16,480.15
Interest	2.56
<b>Total Cash Receipts</b>	<b>41,670.32</b>
<b>Cash Disbursements:</b>	
Art Appreciation	168.31
Bagel Lunch	670.00
Bank Charge	25.00
Coordinating Council Dues	2,000.00
Friendship Basket	111.28
Green Ambassador	416.75
Military Bridge - Gaming License	80.00
Misc - Book Fair Startup Cash	150.00
Misc - Book Fair Tableclothes	47.99
Misc - Goldfish for Nurse Nancy	12.86
Newcomers Ice Cream Social	450.76
One Book/One School - Banner	14.49
Pizza Lunch	1,677.00
Pond Maintenance	222.50
Teacher Treats	148.69
Zoom	159.83
<b>Total Cash Disbursements</b>	<b>6,355.46</b>
<b>Register Balance as of 09/30/2023</b>	<b>51,282.81</b>
<b>Deposits in Transit as of 09/30/23</b>	-
<b>Outstanding Checks as of 09/30/23</b>	<b>3,853.28</b>
<b>Bank Balance as of 09/30/23</b>	<b>55,136.09</b>