

Sicomac PTO
Meeting Minutes | January 8, 2025

Wednesday, January 8th at 7:30pm held virtually on Zoom
Meeting called to order by President Courtney Carrelha

Attendance:

PTO Executive Board Members Present: President Courtney Carrelha, Vice President Lauren Westmark-Gonzalez, Fundraising Co-Chairs Alex Bottino & Allison Vartabedian, Secretary Danielle Brick, Treasurer Karen Sagot, Volunteer Co-Coordinator Lindsay Calhoun & Nicole Morin, Sicomac Principal Mr. Raimo, 3rd grade teacher Mrs. Sharer, parents and guardians of Sicomac students.

There were approximately **31** people in attendance.

Tonight's meeting minutes will be posted on the PTO website

Officers' Reports:

President's Report: Courtney Carrelha

- Nominating form for new PTO board will be live this week
 - It's time to start thinking about passing the torch to the next Executive Board
 - Please consider nominating yourself or someone that you think would be great for any of the open positions; this is a wonderful way to get involved in the school, get to know the staff better, and meet parents you might not normally interact with
 - Please reach out to any of the current board members with questions about our experience; there is a place for every parent whether you work or not
- International Night: February 27 - Reminder to sign up
 - To date we have 19 countries represented and we are still accepting applications
- One School One Book: Taking place throughout January
 - Thank you co-chairs Karen Woessner and Amy Leavy for organizing and leading
 - Thank you to our staff for the chapter recordings and Mrs. Stern
- iReady parent meeting: January 9
 - Important opportunity to learn about the program and read your children's reports

Treasurer's Report: Karen Sagot

- Reviewed current budget and Treasurer's Report (attached below)

Vice President's Report: Lauren Westmark-Gonzalez

- Bagel, pizza and Jersey Mike's lunch stores are now open for second half of year
 - Anyone who purchased during the first half of year, lunch will continue through last week of January; new lunch starts first week of February until end of school year
- Bagel and pizza volunteer site will open this Sunday and slots book up quickly
- Valentine's Day special treat: Store will open next week to purchase a Hands Down Cookie that your child will receive at lunch on Valentine's Day
- Mom's Night Out: February 6 at the Brick House; tickets on sale now

Fundraising Chair's Report: Alex Bottino & Allison Vartabedian

- Sicomac Social: March 14 at Indian Trail Club
 - We are going to start reaching out about donations soon; if you have a business that wants to be a sponsor or make a donation please let us know
 - Tickets will go on sale soon with early bird pricing special

Volunteer Co-Coordinator's Report: Lindsay Calhoun & Nicole Morin

- Current Sicomac volunteer week: January 14-18
- Next Sicomac 2025 weeks are: March 18-22 and May 27-31
- Still in need of one co-president along with Jennifer Norton

Principal's Report: Mr. Raimo

- Processing the data from the iReady diagnostic
 - Sign up for the Zoom meeting Thursday night at 7pm to learn more about iReady
 - It helps teachers and our data team see students' strengths and weaknesses
 - We will provide intervention to the children who are struggling the most and targeted help will bring the child's skill set back to where it should be
 - We check their progress with growth monitoring to ensure interventions are working
 - This is a nationwide standardized test, it is not based exactly on Sicomac's curriculum; parents may see deficiencies on the iReady because of this; speak with your child's teacher and they will help you understand if there is a true issue
 - The parent meeting will be recorded and shared for those who miss the live Zoom

Staff Report: Mrs. Sharer

- Reviewed New Year's Resolutions for children in all grades

Additional Reminders and Dates

Jan. 10: Kid's Night gr. 1, 6:30 pm, gr. 4, 7:45 pm

Jan. 13: Staff Sweets sponsored by 5th grade

Jan. 20: Minimum day

Jan. 24: Kid's Night gr. 2, 6:30 pm, gr. 3, 7:45 pm

Feb. 6: Mom's Night Out

Feb. 6: 5th grade tubing

Feb. 10: WEF Sweetheart Dance

Feb. 14: Staff Sweets sponsored by Pre-K and K

Feb. 17-21: School closed
Feb. 27: International Night
Mar. 14: Sicomac Social

Next Meeting: February 5 at 7:30pm VIRTUAL

Meeting adjourned at **8:00 pm**.

Minutes compiled by Danielle Brick, Secretary

Sicomac School PTO - December Treasurer's Report
Wednesday, January 08, 2025

Checking Account	
Register Balance as of 12/01/2024	87,794.16
Cash Receipts:	
Donation	100.00
Economy Shop	5,000.00
IHOP Panckake Lunch	1,018.99
Spirit Wear	444.00
Interest	3.74
Total Cash Receipts	6,566.73
Cash Disbursements:	
5th Grade - shirts	1,008.00
Bagel Lunch	1,188.75
Business Expense	14.60
Directory Advertising	1,189.50
Jersey Mike's Lunch	2,529.00
One School / One Book	1,980.40
Pizza Lunch	1,820.00
Total Cash Disbursements	9,730.25
Register Balance as of 12/31/2024	83,930.64
Deposits in Transit as of 12/31/2024	-
Outstanding Checks as of 12/31/2024	-
Bank Balance as of 12/31/2024	83,930.64

Account "Health Check"	
Register Balance as of 12/31/24	83,930.64
Pre-School Year Reserve	40,207.48
Remaining Balance	<u>43,723.16</u>
Contracted Expenses:	
Bagel Lunch	1,585.00
Jersey Mike's Lunch	7,248.00
Pizza Lunch	4,550.00
Total Contracted Expenses	13,383.00
Actual Funds Available	<u>30,340.16</u>
School Year Budget	101,325.00
Less Expenses Incurred YTD	25,917.46
Deficit to Budget	45,067.38
% of Budget Raised	55.5%