

Sicomac PTO
Meeting Minutes | December 11, 2024

Wednesday, December 11 at 7:30pm held virtually on Zoom
Meeting called to order by President Courtney Carrelha

Attendance:

PTO Executive Board Members Present: President Courtney Carrelha, Vice President Lauren Westmark-Gonzalez, Fundraising Co-Chairs Alex Bottino & Allison Vartabedian, Secretary Danielle Brick, Treasurer Karen Sagot, Volunteer Co-Coordinators Lindsay Calhoun & Nicole Morin, Sicomac Principal Mr. Raimo, Staff Liaison Mrs. Mazie, Reading Specialist Mrs. Petermann, parents and guardians of Sicomac students.

There were approximately **38** people in attendance.

Tonight's meeting minutes will be posted on the PTO website

Officers' Reports:

President's Report: Courtney Carrelha

- International Night, February 27: Co-Chairs Hind Obaid and Dayoung Jang spoke
 - The theme: Soar Around the World Through the Eyes of Sicomac
 - A first time event for Sicomac that celebrates our diversity
 - Similar to Science Fair set-up; tables will showcase various heritage's customs and traditions through artifacts, clothing, music, pictures, food and more
 - Students or staff can host a table
 - You do not need to have the background for the culture that you are featuring - can share a culture that you just love
 - We are looking to put together a committee
- One School One Book: Co-chairs Amy Leavy and Karen Woessner
 - Kick off in January 2025!

Treasurer's Report: Karen Sagot

- Reviewed current budget and Treasurer's Report (attached below)

Vice President's Report: Lauren Westmark-Gonzalez

- Pancakes and Pajamas: December 18
 - iHop lunch - all students and staff welcome to purchase lunch and wear pajamas
 - All orders due by Friday Dec 13
 - Pre-K is eligible for the iHop lunch - that is now an option online
- Mom's Night Out, February 6: Chairperson Julianne Albano
 - Tickets on sale after holiday break (January)
 - At Brick House and will feature live guitar player, food, drinks, and more!
- Thank you to all the dads who attended Dad's Night Out; 50 dads total; there will be another one in the Spring

Fundraising Chair's Report: Alex Bottino & Allison Vartabedian

- Military Bridge, Wizards Game, and Tons of Toys/Tons of Treasures recap
 - Thank you to everyone for your help with our events and for the money raised
 - Thank you to the Maietta family for the special shopping days and the percentage back to our school
- Sicomac Social committee kick-off next week
 - Save the date: March 14 at Indian Trail Club
 - Anyone who wants to get involved please let us know
- Bach to Rock fundraiser
 - Special program with 3 of their classes available in winter
 - Portion of sales will go back to Sicomac

Volunteer Co-Coordinator's Report: Lindsay Calhoun & Nicole Morin

- Economy Shop made \$5,000 in the first quarter for each school
- We will remain open if we can find one more president
 - Jennifer Norton volunteered to be one of the co-presidents (thank you!)
- Toys for Tots event: December 14 at 10am; train stops in front of the shop; snacks, hot cocoa and Santa photos; accepting donations and gifts
- Shop will be closed for 2 weeks over the holidays; donations will end on December 15; the shop is open through Friday the 20th
- Sicomac 2025 weeks are: Jan. 14-18, March 18-22 and May 27-31

Principal's Report: Mr. Raimo

- Grateful for Sicomac because of the commitment to excellence from our staff, our PTO partners who enrich our school, the dedication and hard work from everyone, and the collaboration that keeps our school strong
- We enjoyed the chorus and holiday shows
- International Night will be very exciting and create a new tradition
- Report cards will be available Friday at 3:30 on Genesis
 - They are standards based and give a story about your children's learning, relaying the skills your child needs to work on or has mastered
 - A great tool to help inform you how your child is doing in a way that getting a letter grade does not convey
 - The curriculum page on our website shows all the benchmarks for each grade throughout the year

Staff Report: Mrs. Mazie

- Reported on what each grade is reviewing, learning, studying, and focusing on (math, reading, writing, science, social studies etc.)

Teacher Visit: Mrs. Petermann, Reading Specialist

- Reviewed presentation "Fostering Positive Literacy Routines at Home" which can be viewed [here](#)

Additional Reminders and Dates

- Dec. 12: Polar Express (Pre-K through 1st)
- Dec. 13: Staff Sweets sponsored by 4th grade
- Dec. 14: Toys for Tots event, 11am at the Economy Shop
- Dec.18: Pancakes and Pajamas special lunch
- Dec. 20: Minimum day
- Dec. 21- Jan. 1: School closed
- Jan. 3: One School One Book kick off
- Jan. 3: Kid's Night gr. K. 6:30 pm, gr. 5, 7:45 pm
- Jan. 10: Kid's Night gr. 1, 6:30 pm, gr. 4, 7:45 pm
- Jan 13: Staff Sweets sponsored by 5th grade
- Jan. 20: Minimum day
- Jan. 24: Kid's Night gr. 2, 6:30 pm, gr. 3, 7:45 pm
- Feb. 6: Mom's Night Out
- Feb. 10: Staff Sweets sponsored by Pre-K and K
- Feb. 10: WEF Sweetheart Dance
- Feb. 17-21: School closed
- Feb. 27: International Night

Next Meeting: January 8, 2025 at 7:30pm VIRTUAL

Meeting adjourned at 8:35 pm.

Minutes compiled by Danielle Brick, Secretary

Sicomac School PTO - November Treasurer's Report
Wednesday, December 11, 2024

Checking Account	
Register Balance as of 10/01/2024	94,344.41
Cash Receipts:	
Dinner fundraiser	100.00
Directory Advertising	1,575.00
Donation	850.00
Harvest Fest	917.99
Media/Book Fair	4,224.10
Membership Dues	592.08
Military Bridge	6,758.61
Nicholas Market Hot Lunch	44.68
One Book/One School - refund	1,868.00
Pumpkin Sale/Pumpkin Auction	1,887.00
School Tool Box	1,874.63
Spirit Wear	3,826.50
Interest	7.55
Total Cash Receipts	24,526.14
Cash Disbursements:	
5th Grade Activities - DJ Bingo	444.00
5th Grade Activities - Spring Lake Deposit	1,500.00
Bagel Lunch	3,566.25
Bank Charge	5.15
Business Expense	24.24
Enrichment Experience - Health Barn	1,850.00
Enrichment Experience - The Signature Project	1,150.00
Green Team	312.75
Harvest Festival - pumpkins	1,670.10
Jersey Mike's Lunch	6,342.00
Media / Book Fair	3,973.10
Misc Expense	501.99
Moms Night Out	500.00
Pickleball Back To School Event - Remaining balance	2,400.00
Pizza Lunch	6,302.00
Pond Maintenance	250.00
President's Fund	100.00
Sicomac Social - Deposit	1,000.00
Wizards Basketball - shirts	700.00
Total Cash Disbursements	32,591.58
Register Balance as of 11/30/2024	86,278.97
Deposits in Transit as of 11/30/2024	(100.00)
Outstanding Checks as of 11/30/2024	1,615.19
Bank Balance as of 11/30/2024	87,794.16

Account "Health Check"	
Register Balance as of 11/30/24	86,278.97
Pre-School Year Reserve	40,207.48
Remaining Balance	46,071.49
Contracted Expenses:	
Bagel Lunch	2,773.75
Jersey Mike's Lunch	12,684.00
Pizza Lunch	8,190.00
Total Contracted Expenses	23,647.75
Actual Funds Available	22,423.74
School Year Budget	101,325.00
Less Expenses Incurred YTD	24,909.46
Deficit to Budget	53,991.80
% of Budget Raised	46.7%