

Sicomac PTO
Meeting Minutes | February 5, 2025

Wednesday, February 5th at 7:30pm held virtually on Zoom
Meeting called to order by President Courtney Carrelha

Attendance:

PTO Executive Board Members Present: President Courtney Carrelha, Vice President Lauren Westmark-Gonzalez, Fundraising Co-Chairs Alex Bottino & Allison Vartabedian, Secretary Danielle Brick, Treasurer Karen Sagot, Volunteer Co-Coordinator Lindsay Calhoun & Nicole Morin, Sicomac Principal Mr. Raimo, Teacher Liaison Mrs. Mazie, parents and guardians of Sicomac students.

There were approximately **34** people in attendance.

Tonight's meeting minutes will be posted on the PTO website

Officers' Reports:

President's Report: Courtney Carrelha

- Nominating form for new PTO board: Still time to sign up if you are interested in being on next year's board; reach out to any current members if you have questions
- International Night: February 27 - Thank you to those who attended Monday's meeting; we are excited about this first time event; the goal is to foster inclusivity
- Eisenhower 3R's Day sticker fundraiser: Support EMS; click here to order
- One School One Book completion: Thank you to our co-chairs Amy Leavy and Karen Woessner, to Mrs. Stern, and to the teachers who participated by reading chapters

Treasurer's Report: Karen Sagot

- Reviewed current budget and Treasurer's Report (attached below)

Vice President's Report: Lauren Westmark-Gonzalez

- Valentine's Day special cookie treat: Store open until February 9
- Mom's Night Out: February 6, still time to purchase tickets

Fundraising Chair's Report: Alex Bottino & Allison Vartabedian

- Sicomac Social: March 14 at Indian Trail Club 7-11pm
- One extra hour for only \$5 more than last year!
- We have a lot of great sponsors, exciting silent auction items and baskets
- Anyone interested in sponsoring or donating please reach out to Alex or Allison
- Ticket prices go up after February 16!

Volunteer Co-Coordinator's Report: Lindsay Calhoun & Nicole Morin

- Upcoming Sicomac weeks are: March 18-22 and May 27-31
- We found another President and we will be open next year!
- If anyone wants to train to be a manger please reach out to Nicole or Lindsay

Principal's Report: Mr. Raimo

- 100th day of school is next Thursday 2/13
- Global Day of Play was today; it's a wonderful day that builds up the kids and enriches the learning environment
- CJ Hanson on the Chiefs graduated Sicomac in 2012 and is going to the Super Bowl!
- 5th grade band trip to the Philharmonic postponed because of the snow day
- Music rehearsal for 5th grade school play 101 Dalmatians is going very well
- International Night is important and timely to celebrate our diversity; whether you have a booth or not please stop by
- 5th grade tubing trip cancelled tomorrow because of snow day
- Valentine's Day: 4th and 5th graders begin to talk about crushes, but in school the day is about kindness and inclusion; send Valentine's cards for the whole class, not an individual; no food but trinkets are ok if your teachers allows it
- We must keep the front circle driveway reserved for pre-school parents and buses only; you cannot park there otherwise; if you get there at 3:25 you can park there but not before that time; or bid on the special PTO spot at the upcoming Social!

Staff Report: Mrs. Mazie

- Reported on what is going on within Special Area classes in each grade level
- Thank you for the Sicomac staff shirts gifted during the holidays from the PTO
- Sicomac Cares Week: Valentine's Day Community Outreach Program; three collections that have been communicated in Friday folders; great opportunity to open dialogue with your children to get them involved with giving back; please send items to school and students can drop off near the front office; thank you to Vanessa Krumholtz for offering to make sure the donations end up at their intended charities
- Our own Sicomac staff is involved in a lot charitable contributions throughout the year and we are proud of the charitable work we do

Additional Reminders and Dates

Feb. 6: 5th grade tubing - cancelled because of snow day

Feb. 6: Mom's Night Out

Feb. 10: Sicomac Cares Week

Feb. 10: WEF Sweetheart Dance

Feb. 10: BOE Meeting

Feb. 13: 100th day of school - moved to this date because of snow day

Feb. 14: Valentine's Day special treat from Hands Down Cookies

Feb. 14: Staff Sweets sponsored by Pre-K and K

Feb. 17-21: School closed

Feb. 27: International Night

Mar. 3: Read Across America week; special program on March 5

Mar. 12: Kindergarten and 1st grade chorus show for students
Mar. 13: Kindergarten and 1st grade chorus show for parents
Mar. 14: Sicomac Social
Mar. 17: Staff Sweets sponsored by 1st grade
Mar. 17: BOE meeting

Next Meeting: March 5th at 7:30pm VIRTUAL

Meeting adjourned at **8:05 pm.**

Minutes compiled by Danielle Brick, Secretary

Sicomac School PTO - January Treasurer's Report
Wednesday, February 05, 2025

Checking Account

Register Balance as of 01/01/25	83,930.64
Cash Receipts:	
Bagel Lunch	8,464.50
Cards for all Occasions	533.00
Holiday Shopping - Tons of Toys/Tons of Treasures	610.43
Jersey Mike's	15,997.00
Mom's Night Out	2,280.00
Pizza Lunch	21,619.75
Sicomac Social	2,990.00
Sicomac Strut - shirts	492.00
Spirit Wear	436.50
Teacher Treats	110.00
Valentine's Day Cookies	660.00
Interest	4.42
Total Cash Receipts	54,197.60
Cash Disbursements:	
5th Grade - Tubing Trip Deposit	650.00
Bagel Lunch	1,585.00
Business Expense	142.93
Holiday Gifts	2,365.00
Jersey Mike's Lunch	2,718.00
Musical Rights	665.00
Pizza Lunch	2,730.00
Pond Maintenance	150.00
Sicomac Social - Gaming License	80.00
Wizards Basketball - expenses	302.96
Total Cash Disbursements	11,388.89
Register Balance as of 01/31/25	126,739.35
Deposits in Transit as of 01/31/25	(915.19)
Outstanding Checks as of 01/31/25	3,226.82
Bank Balance as of 01/31/25	129,050.98

Account "Health Check"

Register Balance as of 1/31/25	126,739.35
Pre-School Year Reserve	40,207.48
Remaining Balance	<u>86,531.87</u>
Contracted Expenses:	
Bagel Lunch	7,132.50
Jersey Mike's Lunch	19,932.00
Pizza Lunch	20,020.00
Total Contracted Expenses	47,084.50
Actual Funds Available	<u>39,447.37</u>
School Year Budget	101,325.00
Less Expenses Incurred YTD	27,500.39
Deficit to Budget	34,377.24
% of Budget Raised	66.1%