

Sicomac PTO
Meeting Minutes | March 5, 2025

Wednesday, March 5th at 7:30pm held virtually on Zoom
Meeting called to order by President Courtney Carrelha

Attendance:

PTO Executive Board Members Present: President Courtney Carrelha, Vice President Lauren Westmark-Gonzalez, Fundraising Co-Chairs Alex Bottino & Allison Vartabedian, Secretary Danielle Brick, Treasurer Karen Sagot, Volunteer Co-Coordinators Lindsay Calhoun & Nicole Morin, Sicomac Principal Mr. Raimo, Teacher Liaison Mrs. Mazie, parents and guardians of Sicomac students.

There were approximately 34 people in attendance.

Tonight's meeting minutes will be posted on the PTO website

Officers' Reports:

President's Report: Courtney Carrelha

- International Night: Thank you to our co-chairs Hind Obaid and Dayoung Jang
 - It was a beautiful night where the Sicomac community came together
 - We hope this will be a tradition going forward
- Read Across America: Today we surprised the children and transformed the MPR into the Sicomac Jungle
 - Thank you to Mrs. Stern, Mrs. Mazie and Mrs. Petermann for being an incredible team who helped us put everything together; thank you to everyone who helped decorate the MPR; thank you to the mystery readers
 - *Video shown with compilation of pictures from the day*
- Nominating form for new PTO board: Not too late to sign up!

Treasurer's Report: Karen Sagot

- Reviewed current budget and Treasurer's Report (attached below)

Vice President's Report: Lauren Westmark-Gonzalez

- Mom's Night Out: Thank you to our co-chairs Julianne Albano, Pam Christ, Marielle Giudice and Lauren Kanter and thank you to everyone who came out to celebrate
- WEF Italian Night: April 8 at 7pm at the Brick House; purchase tickets here

Fundraising Chair's Report: Alex Bottino & Allison Vartabedian

- Sicomac Social: March 14 at Indian Trail Club 7-11pm
 - Purchase tickets here or at the door
 - 50/50 raffle tickets were sent home or you can purchase the night of
 - Tricky Tray basket preview next Thursday and Friday in the school lobby and you can buy raffle tickets from 1-3pm

- This Friday we will send an email with reminders and details

Volunteer Co-Coordinator's Report: Lindsay Calhoun & Nicole Morin

- Science Fair: March 27 at 6:30pm
 - **Vanessa Krumholtz:** If anyone has questions or needs help figuring out a project please reach out
- Upcoming Sicomac volunteer weeks: March 18-22 and May 27-31
 - Reminder to Class Parents: You must complete 2 shifts throughout the school year and we also need volunteers for managers during Sicomac Week

Principal's Report: Mr. Raimo

- Astounded by what the parents produce because it makes a huge difference
 - If you or someone you know is interested in the Executive Board for next year please sign up
 - We need volunteers like the current and past boards to keep amazing programs going and we love having your partnership
- Today was such a fun day at Read Across America and the kids had a great time
 - They loved the author visit with Mr. Jay
 - We know dress up theme days are more work for the parents, but it changes the spirit in the building and the kids love it
- March 11: 4th grade is taking a field trip to Zabriskie House, the oldest home in town, to learn about Wyckoff heritage as part of our social studies curriculum
- March 21: 2nd trimester report cards coming out
- Kindergarten conferences coming up; contact your teacher to make an appointment
- Very excited for the Social- thank you for organizing and please join!
- Very excited for the Science Fair- please sign up!
- International Night was a game changer and an opportunity to come together with diverse backgrounds and I hope it continues for a long time

Staff Report: Mrs. Mazie

- On behalf of Mrs. Stern, Mrs. Petermann and myself thank you to Courtney for working so collaboratively with us and bringing so many amazing things to life
- Reviewed statements the kids made when they saw the MPR for the first time

Library Media Specialist: Mrs. Stern

- Tomorrow: Book Swap!
 - Please bring in books you don't want anymore and the student council will separate the books by grade level
 - Shop \$1 per book Thursday - Friday and money will be donated to the library

Additional Reminders and Dates

- Mar. 3: Read Across America week
- Mar. 14: Sicomac Social 7pm at ITC
- Mar. 17: Staff Sweets sponsored by 1st grade
- Mar. 17: BOE meeting 6:30pm at EMS

Mar. 21: Deadline for 5th grade lawn signs
Mar. 27: Science Fair 6:30pm
April 8: WEF Italian Night 7pm at The Brick House

Next Meeting: April 9th at 9:15am in-person in the Sicomac MPR

Meeting adjourned at 7:55 pm.

Minutes compiled by Danielle Brick, Secretary

**Sicomac School PTO - February Treasurer's Report
Wednesday, March 05, 2025**

Checking Account

Register Balance as of 02/01/25	125,824.16
Cash Receipts:	
Bagel Lunch	1,350.00
Jersey Mike's Lunch	2,958.00
Membership Dues	19.12
Nicholas Market	115.90
Pizza Lunch	3,608.25
Sicomac Social Ticket Sales and sponsorships	24,270.00
Wizards Basketball	5,643.35
Interest	5.35
Total Cash Receipts	37,969.97
Cash Disbursements:	
5th Grade - Snow Tubing	472.00
Bagel Lunch	1,097.25
Business Expenses	8.68
International Night	266.24
Jersey Mike's Lunch	4,557.44
Mom's Night Out	1,480.00
Pizza Lunch	4,550.00
Read Across America	41.21
Sicomac Social - Printing and supplies for 50/50 tickets	181.47
Staff Appreciation	40.00
Valentine's Day Cookies	729.25
Total Cash Disbursements	13,423.54
Register Balance as of 02/28/25	150,370.59
Deposits in Transit as of 02/28/25	
Outstanding Checks as of 02/28/25	903.32
Bank Balance as of 02/28/25	151,273.91

Account "Health Check"

Register Balance as of 2/28/25	150,370.59
Pre-School Year Reserve	40,207.48
Remaining Balance	<u>110,163.11</u>
Contracted Expenses:	
Bagel Lunch	5,497.50
Jersey Mike's Lunch	17,214.00
Pizza Lunch	17,290.00
Sicomac Social Expenses	19,630.00
5th Grade SLDC	9,400.00
Total Contracted Expenses	69,031.50
Actual Funds Available	<u>41,131.61</u>
School Year Budget	101,325.00
Less Expenses Incurred YTD	29,808.52
Deficit to Budget	30,384.87
% of Budget Raised	70.0%