

Sicomac PTO
Meeting Minutes | April 9, 2025

Wednesday, April 9th at 9:15am held in-person in the Sicomac MPR
Meeting called to order by Secretary Danielle Brick

Flag Salute

Attendance:

PTO Executive Board Members Present: President Courtney Carrelha, Vice President Lauren Westmark-Gonzalez, Fundraising Co-Chairs Alex Bottino & Allison Vartabedian, Secretary Danielle Brick, Volunteer Co-Coordinator Nicole Morin, Sicomac Principal Mr. Raimo, Teacher Liaison Mrs. Mazie, parents and guardians of Sicomac students.

There were approximately 40 people in attendance.

Meeting minutes will be posted on the PTO website

Officers' Reports:

President's Report: Courtney Carrelha

- This is our last in-person PTO meeting for the current Executive Board; thank you to the team for all the amazing work that has been done over the past 2 years
- We met our fundraising goal for the year and will not need to do any further fundraising for this school year; thank you to everyone for your generous support; we fundraise in order to support the staff which in turn supports our students
- We raised over \$45K at the Sicomac Social
- Mr. Raimo and the teachers will be submitting their needs and wants and we will decide together how to spend the money, which must be spent by July 2025 because we are a non-for-profit; we will let you know how we spend it and if you have any ideas please let us know
- We have also purchased a mascot, which all of the other schools have already

Treasurer's Report: Courtney Carrelha (speaking for Karen Sagot)

- Attached below

Special Performance: Mr. Potosnak

- 2nd grade song performance

Staff Liaison: Mrs. Mazie:

- Classroom tours of KW and 5E

Vice President's Report: Lauren Westmark-Gonzalez

- May 5 is our upcoming special lunch; the Cubita Truck owned by a Sicomac family will serve empanadas for Cinco de Mayo; [order here](#) by April 27
- *Courtney Carrelha*: Thank you to the the Special Food Committee, Mel Bieber, Jane Ash, and Melissa Rosen, who help with any lunches, snacks, meeting food, etc.

Fundraising Chair's Report: Alex Bottino & Allison Vartabedian

- Thank you to our Social committee and everyone who donated, was a sponsor, and who attended the Sicomac Social; it was a huge success and lots of fun!

Volunteer Co-Coordinator's Report: Nicole Morin

- Thank you to all those who have volunteered at the Economy Shop so far this year
 - Upcoming Sicomac volunteer weeks: May 27-31
- Donations will be paused from April 8-22
- There will be no town-wide garage sale this year
- May 7 is Walk & Bike to School Day

Principal's Report: Mr. Raimo

- Thank you for your incredible generosity because it all comes back to students and the teachers, for example the Promethean Boards which came from an anonymous donor and PTO support
- We have a wonderful partnership with the parents and you help take our school to the next level with your support
- The search is underway for the next principal; there have been about 100 applicants to date; Mr. Raimo is part of the process of selecting the next person; we want them to be chosen and announced by the May Board of Ed meeting; Mr. Raimo's last day will be July 31
- Thank you to Courtney and Mrs. Mazie for a wonderful PTO partnership; Mrs. Mazie has changed the teacher liaison role and made it so parents can see what is happening inside of our school
- May 8 there will be an author visit from Misty Copeland
- The WEF Italian Night was a great success; Sicomac had the highest attendance and won our school \$1,000!

Additional Reminders and Dates

April 14-18: School closed for spring break

April 14-15: Superdome spring break camp

April 21: 5th grade trip to EMS

April 30: Grade 4 show for students

May 1: Grade 4 show for parents, 10am

May 1: Art night, 4pm

May 5: Staff Sweets 3rd grade

May 5: Teacher Appreciation Week begins

May 5: Cinco de Mayo special lunch

May 5: BOE meeting, 6:30pm EMS

May 7: Walk and Bike to School Day
May 7-8: NJSLA testing grades 3-5

Next Meeting: May 7 at 7:30pm virtual

Meeting adjourned at 10:15am

Minutes compiled by Danielle Brick, Secretary

Sicomac School PTO - March Treasurer's Report
Wednesday, April 09, 2025

Checking Account	
Register Balance as of 03/01/25	150,370.59
Cash Receipts:	
5th Grade - Lawn Signs	1,528.00
Author Jay Book Orders	2,051.85
Economy Shop	5,000.00
Membership Dues	19.12
Sicomac Social	20,140.00
Interest	6.59
Total Cash Receipts	28,745.56
Cash Disbursements:	
Author Visit - Books Payment	2,052.00
Bagel Lunch	1,466.00
Business Expense	72.55
Family Picnic	4,640.75
Field Trip Busses - 2nd Grade	600.00
Jersey Mike's Lunch	2,539.50
Polar Express - Expense Reimbursement	215.68
Pond Maintenance	358.00
Pizza Lunch	1,472.25
Read Across America	349.75
Sicomac Social - Band Final Balance and tips	1,300.00
Sicomac Social - ITC Final Balance	16,510.50
Sicomac Social - Misc Expenses	275.81
Staff Appreciation	50.00
Total Cash Disbursements	31,902.79
Register Balance as of 03/31/25	147,213.36
Deposits in Transit as of 03/31/25	-
Outstanding Checks as of 03/31/25	1,795.83
Bank Balance as of 03/31/25	149,009.19